

CHANGE ORDER REQUEST FORM

PROJECT NAME: CR108 Middle Rd to US17DATE: 11/28/2023PROJECT NO. 439496 / G1K70CHANGE ORDER NO. 1NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS
COUNTY CONTRACT / PURCHASE ORDER NO.: CM3374
CONTRACTOR: Preferred Materials, Inc.ENGINEER / ARCHITECT: AE EngineeringThe undersigned parties agree to amend this Contract to: Add additional milling and paving due to rutting >1"Attachments: N/A

CHANGE IN CONTRACT PRICE: Original Contract Price <u>\$ 4,608,417.20</u>	CHANGE IN CONTRACT TIMES: Original Contract Times: <u>120 days; 11/6/2023 (Substantial)</u> (days and dates) Ready for Final Payment: <u>135 days (Final Completion)</u> <u>11/21/2023</u> (days and dates)
Net change from previous Change Orders No. ___ to No. ___ <u>\$ n/a</u>	Net change from previous Change Orders No. ___ to No. ___ <u>n/a</u> (days)
Contract Price prior to this Change Order <u>\$ 4,608,417.20</u>	Contract Times Prior to This Change Order Substantial Completion: <u>120 days; 11/6/2023</u> Ready for Final Payment: <u>135 days; 11/21/2023</u> (days and dates)
Net Increase (decrease) of this Change Order <u>\$ 22,252.92</u>	Net Increase (decrease) of this Change Order <u>n/a</u> (days)
Contract Price with all approved Change Orders <u>\$ 4,630,670.12</u>	Contract Times with all approved Change Orders Substantial Completion: <u>120 days; 11/6/2023</u> Ready for Final Payment: <u>135 days; 11/21/2023</u> (days and dates)

RECOMMENDED:

By: Alan Floyd
Engineer/Architect (Authorized
Signature)
Date: 1/10/2024

APPROVED:

By: Raymond Allurey
COUNTY (Authorized Signature)
Date: 1/10/2024

ACCEPTED:

By: Joseph Donaruma
Contractor (Authorized
Signature)
Date: 1/10/2024

CHANGE ORDER APPROVAL FORM

PROJECT: C0048/MID17 ; 439496-1-58-01 ; G1K70 ; CR108 Middle Rd to US17

CHANGE ORDER NUMBER: 01

DATE: 11/28/2023

CONTRACT NUMBER: CM3374

TO CONTRACTOR: Preferred Materials, Inc.

Description: Additional milling and paving at Stations 556+25-558+75, 563+94-568+08, 585+75-588+64, 595+89-599+75 and 683+25-685+25 due to rutting measuring more than 1" deep.

Reason for Change Order: The five previously mentioned locations would be milled to a depth of 1.5" in depth instead of 1", as noted in the plans, to repair the excessive rutting.

Original Contract Sum.....	\$	<u>4,608,417.20</u>
Net Change by Previous Change Order/Supplemental Agreement.	\$	<u>0</u>
Contract Sum Prior to This Change Order.....	\$	<u>4,608,417.20</u>
 Amount of this Change Order (Add).....	 \$	 <u>22,252.92</u>
 New Contract Sum Including this Change Order.....	 \$	 <u>4,630,670.12</u>

The Contract Time will be **increased or decreased (select one)** 0 days
 Previous Substantial Completion: 11/6/2023 Previous Final Completion: 11/21/2023
 New Substantial Completion: 11/6/2023 New Final Completion: 11/21/2023

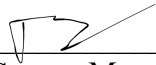
APPROVED BY: Robert Companion DATE: 2/8/2024
 Department Head/Managing Agent

APPROVED BY: Janice Melmore DATE: 2/9/2024
 Procurement

APPROVED BY: Chris Lacambra DATE: 2/8/2024
 Office of Management and Budget

APPROVED BY: Denise C May DATE: 2/12/2024
 County Attorney

aj 2/12/2024

APPROVED BY: 
County Manager

DATE: 2/12/2024


APPROVED BY: N/A
John F. Martin, Chairman

DATE: _____

ATTEST: N/A
John A. Crawford, Clerk of Courts

DATE: _____

Account No(s). 63470541-563361 MID17

 2/8/2024

Engineer's Estimate

Milling								
Rut Repair No.	Station	to	Station	Length (ft)	Width (ft)	Variable Depth Milling 1" to 1.5" (SY)	1.5" Milling Depth (SY)	Total Milling Area (SY)
1	556+25	to	556+50	25	17	47		
	556+50	to	558+50	200	17		377.78	377.78
	558+50	to	558+75	25	17	47		
2	563+94	to	564+19	25	17	47		
	564+19	to	567+83	364	17		687.56	687.56
	567+83	to	568+08	25	17	47		
3	585+75	to	586+00	25	17	47		
	586+00	to	588+39	239	17		451.44	451.44
	588+39	to	588+64	25	17	47		
4	683+25	to	683+50	25	17	47		
	683+50	to	685+00	150	17		283.33	283.33
	685+00	to	685+25	25	17	47		
5	595+89	to	596+14	25	17	47		
	596+14	to	599+50	336	17		634.67	634.67
	599+50	to	599+75	25	17	47		
Total:								2434.78 SY

2435

Asphalt											
Rut Repair No.	Station	to	Station	length (ft)	Width (ft)	Variable Depth Milling 1" to 1.5" (SY)	1.5" Milling Depth (SY)	Spread Rate (lb/SY/in)	Tonnage @ 1.5" Deep	Tonnage Already Captured In Plans	Additional Tonnage
1	556+25	to	556+50	25	17	47		106	3.1	2.5	0.6
	556+50	to	558+50	200	17		378	106	30.0	20.0	10.0
	558+50	to	558+75	25	17	47		106	3.1	2.5	0.6
2	563+94	to	564+19	25	17	47		106	3.1	2.5	0.6
	564+19	to	567+83	364	17		688	106	54.7	36.4	18.2
	567+83	to	568+08	25	17	47		106	3.1	2.5	0.6
3	585+75	to	586+00	25	17	47		106	3.1	2.5	0.6
	586+00	to	588+39	239	17		451	106	35.9	23.9	12.0
	588+39	to	588+64	25	17	47		106	3.1	2.5	0.6
4	683+25	to	683+50	25	17	47		106	3.1	2.5	0.6
	683+50	to	685+00	150	17		283	106	22.5	15.0	7.5
	685+00	to	685+25	25	17	47		106	3.1	2.5	0.6
5	595+89	to	596+14	25	17	47		106	3.1	2.5	0.6
	596+14	to	599+50	336	17		635	106	50.5	33.6	16.8
	599+50	to	599+75	25	17	47		106	3.1	2.5	0.6
Total:										70.5 TN	

70.8

Adjusted Quantities & Costs							
Pay Item No.	Pay Item Description	Unit	Plan Quantity	Pay Item Adjustment	Revised Plan Quantity	Unit Price	Change Order Costs
327-7-01	Milling Existing Asphalt Pavement, 1" Depth	SY	159,580	-2,435	157,145	\$1.87	-\$4,553.45
327-7-06	Milling Existing Asphalt Pavement, 1.5" Depth	SY	22,686	2,435	25,121	\$5.31	\$12,929.85
337-7-82	Asphalt Concrete Friction Course, Traffic C, FC-9.5, PG 76-22	TN	8,776.9	70.5	8,847.4	\$196.83	\$13,876.52
Total:							\$22,252.92

\$4,630,670.12

DATE
11/28/2023

Requisition Form
NASSAU COUNTY
BOARD OF COUNTY COMMISSIONERS

96135 Nassau Place Suite 1
Yulee, FL 32097

VENDOR NAME/ADDRESS
Preferred Materials, Inc.
11482 Columbia Park Drive W. Ste 3
Jacksonville, FL 32258

DEPARTMENT
Capital Projects

REQUESTED BY
George Murray

VENDOR NUMBER	PROJECT NAME	FUNDING SOURCE	AMOUNT AVAILABLE	STANDARD PO OR ENCUMBER ONLY	CONTRACT NO.
	CR108 Middle Rd to US17	63470541-563361 MID17		Encumber Contract	CM3374
ITEM NO.	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT	
	Additional milling and paving due to rutting >1"	1.00	\$ 22,252.92	\$ 22,252.92	The five previously mentioned locations would be milled to a depth of 1.5 " in depth instead of 1 " , as noted in the plans, to repair the excessive rutting.
				\$ 0.00	
				\$ 0.00	
				\$ 0.00	
				\$ 0.00	
				\$ 0.00	
				\$ 0.00	
				\$ 0.00	
				\$ 0.00	
				\$ 0.00	
				\$ 0.00	
				\$ 0.00	
				\$ 0.00	
				\$ 0.00	
				\$ 0.00	

ORIGINAL - FINANCE
COPY - DEPARTMENT

Shipping \$ 0.00
Total \$ 22,252.92
JP 2/8/2024

Department Head

I attest that, to the best of my knowledge, this requisition reflects accurate information, has been reviewed, budgeted for and follows the Nassau County Purchasing Policy.

Robert Companion 2/8/2024

Office of Management and Budget (signature required if greater than \$1,000.00 for services or if greater than \$5,000 for goods)

I attest that, to the best of my knowledge, funds are available for payment.

Chris Lacambra 2/8/2024

Procurement Director (signature required if greater than \$5,000.00)

I attest that, to the best of my knowledge, this requisition is accurate and necessary and is consistent with the Nassau County Purchasing Policy.

Janice Belmont 2/9/2024

County Manager (signature required if greater than \$100,000.00)

I attest that, to the best of my knowledge, the appropriate staff have reviewed and approved this Requisition and no other conditions would prevent approval.

[Signature] 2/12/2024

Clerk: LPB
Date: 2/12/2024

Certificate Of Completion

Envelope Id: 7CB89372963A4A8EB459DFE2870394AB	Status: Completed
Subject: Complete with DocuSign: CM3374 CO1 Change Order and Requisition	
Source Envelope:	
Document Pages: 5	Signatures: 9
Certificate Pages: 6	Initials: 4
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	George Murray
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	gmurray@nassaucountyfl.com
	IP Address: 50.238.237.26


Record Tracking

Status: Original	Holder: George Murray	Location: DocuSign
2/8/2024 3:38:38 PM	gmurray@nassaucountyfl.com	


Signer Events

Signature	Timestamp
Robert Companion	Sent: 2/8/2024 3:54:45 PM
RCompanion@nassaucountyfl.com	Viewed: 2/8/2024 3:58:14 PM
Deputy County Manager - County Engineer	Signed: 2/8/2024 3:58:28 PM
Nassau County BOCC	
Security Level: Email, Account Authentication (None)	Signature Adoption: Pre-selected Style
	Using IP Address: 50.238.237.26


Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Tracy Poore		Sent: 2/8/2024 3:58:30 PM
tpoore@nassaucountyfl.com		Viewed: 2/8/2024 4:10:42 PM
OMB Admin		Signed: 2/8/2024 4:11:10 PM
Nassau County BOCC		
Security Level: Email, Account Authentication (None)	Signature Adoption: Pre-selected Style	
	Using IP Address: 50.238.237.26	

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

chris lacambra		Sent: 2/8/2024 4:11:13 PM
clacambra@nassaucountyfl.com		Viewed: 2/8/2024 8:48:55 PM
OMB Director		Signed: 2/8/2024 8:49:56 PM
Nassau County BOCC		
Security Level: Email, Account Authentication (None)	Signature Adoption: Pre-selected Style	
	Using IP Address: 50.238.237.26	

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Lanaee Gilmore		Sent: 2/8/2024 8:49:58 PM
lgilmore@nassaucountyfl.com		Viewed: 2/9/2024 11:47:06 AM
Procurement Director		Signed: 2/9/2024 11:47:20 AM
Nassau County BOCC		
Security Level: Email, Account Authentication (None)	Signature Adoption: Pre-selected Style	
	Using IP Address: 50.238.237.26	

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Signer Events	Signature	Timestamp
<p>Abigail Jorandby ajorandby@nassaucountyfl.com Assistant County Attorney Nassau BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p><i>AJ</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 2/9/2024 11:47:23 AM Viewed: 2/12/2024 10:34:59 AM Signed: 2/12/2024 10:35:12 AM</p>
<p>Denise C May dmay@nassaucountyfl.com Assistant County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p><i>Denise C May</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 2/12/2024 10:35:15 AM Viewed: 2/12/2024 11:23:35 AM Signed: 2/12/2024 11:23:52 AM</p>
<p>Taco Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p><i>[Handwritten Signature]</i></p> <p>Signature Adoption: Drawn on Device Using IP Address: 50.238.237.26</p>	<p>Sent: 2/12/2024 11:23:54 AM Viewed: 2/12/2024 11:26:06 AM Signed: 2/12/2024 11:26:13 AM</p>
<p>Clerk Finance received boccap@nassauclerk.com Nassau County Clerk Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<p><i>LPB</i></p> <p>Signature Adoption: Pre-selected Style Using IP Address: 12.23.69.254</p>	<p>Sent: 2/12/2024 11:26:16 AM Viewed: 2/12/2024 1:33:36 PM Signed: 2/12/2024 1:33:43 PM</p>
<p>Electronic Record and Signature Disclosure: Accepted: 2/4/2021 9:59:11 AM ID: 6238f06a-a4ad-4d45-a7f5-929d04629059</p>		

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
<p>Clerk Services clerkservices@nassaucountyfl.com Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Accepted: 1/24/2022 11:47:51 AM ID: c578204b-138e-4b31-a24f-82d040e40d69</p>	<div style="border: 2px solid blue; padding: 5px; text-align: center; font-weight: bold; color: blue;"> COPIED </div>	<p>Sent: 2/12/2024 1:33:46 PM Viewed: 2/12/2024 1:40:03 PM</p>

Carbon Copy Events	Status	Timestamp
--------------------	--------	-----------

Procurement Dept
procurement@nassaucountyfl.com
Security Level: Email, Account Authentication (None)

COPIED

Sent: 2/12/2024 1:33:46 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Tabitha Givens
tgivens@nassaucountyfl.com
Administrator Coordinater
Nassau County
Security Level: Email, Account Authentication (None)

COPIED

Sent: 2/12/2024 1:33:46 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Witness Events	Signature	Timestamp
----------------	-----------	-----------

Notary Events	Signature	Timestamp
---------------	-----------	-----------

Envelope Summary Events	Status	Timestamps
-------------------------	--------	------------

Envelope Sent	Hashed/Encrypted	2/8/2024 3:54:45 PM
Certified Delivered	Security Checked	2/12/2024 1:33:36 PM
Signing Complete	Security Checked	2/12/2024 1:33:43 PM
Completed	Security Checked	2/12/2024 1:33:46 PM

Payment Events	Status	Timestamps
----------------	--------	------------

Electronic Record and Signature Disclosure
--

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, County of Nassau (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact County of Nassau:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: bsimmons@nassaucountyfl.com

To advise County of Nassau of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at bsimmons@nassaucountyfl.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from County of Nassau

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with County of Nassau

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.